Minutes of the 31st meeting of the Governing Body held on 22-07-2023

The 31st meeting of the Governing Body of Aditya College of Engineering & Technology, Surampalem was held on 22-07-2023 at 10-00 AM in the Conference Hall of Aditya College Engineering & Technology, Surampalem. Dr. N. Satish Reddy, Chairman presided over the meeting.

The following members of the Governing Body have attended the meeting.

1.	Dr. N. Satish Reddy	Chairman
2.	Dr. N. Sesha Reddy	Member
3.	Sri. N. K. Deepak Reddy	Member
4.	Dr. N. Suguna	Member
5.	Smt. N. Sruthi	Member
6.	Dr. R. Anil Kumar	Faculty Member
7.	Sri. R. Srinivas	Faculty Member
8.	Sri. P. Venugopal	Member
9.	Prof. Deependra Kumar Jha	Educationist
10.	Dr. U. Chandrasekhar	Educationist
11.	Sri. N. Janardhana Rao	State Govt. Nominee
12.	Dr. M. H M Krishna Prasad	University Nominee
13.	Dr. Dola Sanjay.S	Member Secretary

Agenda:31.1. Welcome address by Chairman.

The Chairman of the Governing Body welcomed the members for the 31st meeting of the Governing Body.

Agenda: 31.2. Confirmation of minutes of 30th meeting of the Governing Body.

The Member Secretary presented the minutes of the 30th meeting of the Governing Body held on 03-11-2022.

Resolution No. ACET/GB/Res/31.2

The members unanimously resolved to confirm the minutes of the 30th meeting of the Governing Body held on 03-11-2022.

Agenda: 31.3. Action Taken Report on resolutions of 30th meeting of the Governing Body.

The Member Secretary presented the Action Taken Report on the minutes of the 30th meeting of the Governing Body.

Resolution No. ACET/GB/Res /31.3

The members unanimously resolved to approve the Action Taken Report on the minutes of the 30th meeting of the Governing Body.

Agenda: 31.4 Nomination of academic council for the period of three years (2023 to 2025).

The Member Secretary presented the list of Academic council members for the period of three years (2023 -2024 to 2025-2026).

Resolution No. ACET/GB/Res/31.4

The Member unanimously resolved to approve the list of Academic council members for the period of three years (2023 -2024 to 2025-2026).

Agenda: 31.5 Nomination of finance committee for the period of three years (2023 to 2025).

The Member Secretary presented the list of Finance committee members for the period of three years (2023 -2024 to 2025-2026).

Resolution No. ACET/GB/Res/31.5

The Member unanimously resolved to approve the finance committee for the period of three years (2023 -2024 to 2025-2026).

Agenda: 31.6.1 Ratification of faculty posts and the faculty recruited after the previous meeting of Governing Body.

The Member Secretary presented the details of 10 Faculty members recruited and 12 Faculty members, who left the institution after the previous meeting of Governing Body.

Discussion:
1. *The Members suggested that start recruiting international faculty from good reorganization. Those profiles are available on websites.*
2. *Institutes hire Doctoral Research Fellows from higher-level national and international organizations.*

Resolution No. ACET/GB/Res/31.6.1

The members unanimously resolved to ratify the details of 10 Faculty members recruited after the previous meeting of Governing Body.

Agenda: 31.6.2 Ratification of results of the external examinations released after the previous.

The Member Secretary presented the following details of results of the examinations conducted after the meeting of the previous Governing Body.

S. No	Name of the Examination	Registered Students	Passed	Pass Percentage
1	I B.Tech - I Semester Regular & Supplementary	767	351	45.76
2	II B.Tech - I Semester Regular & Supplementary	869	368	42.35
3	III B.Tech - I Semester Regular & Supplementary	920	491	53.37
4	IV B.Tech - I Semester Regular & Supplementary	737	548	74.36
5	MBA - I Semester Regular & Supplementary	49	22	44.90
6	MCA - I Semester Regular & Supplementary	66	35	53.03
7	MBA - III Semester Regular & Supplementary	52	45	86.54
8	MCA - III Semester Regular & Supplementary	65	40	61.54

Discussion: The members suggested that a focused group may be created headed by a senior faculty to look into the issues related to first year academics (as the results are on lower side) and a plan of action with timelines to be articulated.

Resolution No. ACET/GB/Res/31.6.2

The members unanimously resolved to ratify the results of the examinations conducted after the previous meeting of the Governing Body.

Agenda: 31.6.3 Ratification of Income and Expenditure for the year 2022-23 as of now.

The Member Secretary presented the details of Income and Expenditure for the year 2022-23 to the tune of Rs. 203.99 lakhs.

Resolution No. ACET/GB/Res/31.6.3

The members unanimously resolved to ratify the Income and Expenditure for the year 2022-23 to the tune of Rs. 203.99 lakhs.

Agenda: 31.7.1 Introduction / Reduction / Closure of New programs / specializations for the academic year 2022-23.

The Member Secretary presented that the institution got approval from AICTE for the following programs for the academic year 2022-23.

S. No	Program	Approved Intake 2021-22	Approved Intake 2022-23	Remarks
1	B. Tech. - CE	120	60	Reduction
2	B. Tech. - EEE	60	30	Reduction
3	B. Tech. - ME	180	90	Reduction

4	B. Tech.- ECE	240	180	Reduction
5	B. Tech. - CSE	120	180	Increased
6	B. Tech. - IT	60	60	No Change
7	B. Tech. – CSE(AI&ML)	-	120	Introduction
8	B. Tech. - CSE(DS)	-	60	Introduction
9	M.TECH – PE	12	12	No change
10	M.TECH – TE	12	12	No change
11	M.TECH – ES	12	12	No change
12	M.TECH – CSE	12	12	No change
13	MBA	60	60	No change
14	MCA	60	60	No change

The members noted the same.

Agenda: 31.7.2 Details of the sanctioned strength and admitted candidates for the academic year 2022-23.

The Member Secretary presented the following details of sanctioned strength and admitted candidates for the academic year 2022-23.

S.No.	Branch/ Specialization	Intake 2022 -23	Admitted 2022–23	% of Admissions
1	B. Tech - CE	60	51	85%
	B. Tech -EEE	30	27	90%
	B. Tech -ME	90	38	42.22%
	B. Tech -ECE	180	191	100%
	B. Tech -CSE	180	208	100%
	B. Tech -IT	60	66	100%
	B. Tech – CSE(AI&ML)	120	127	100%
	B. Tech -CSE (DS)	60	64	100%
Total		**780**	**772**	**98.97%**
2	M.TECH - P.E.	12	0	0
	M.TECH - T.E.	12	0	0
	M.TECH – ES	12	3	25%
	M.TECH - C.S.E.	12	11	91.66%
3	MCA	60	66	100%
4	MBA	60	50	83.33

S.No.	Branch/ Specialization	Intake 2022 -23	Admitted 2022–23	% of Admissions
	Total	168	130	77.38

Resolution No. ACET/GB/Res/31.7.2

The members unanimously resolved to ratify the sanctioned strength and admitted candidates for the academic year 2022-23.

Agenda: 31.7.3 Details of placements for the academic year 2022-23.

The Member Secretary presented the details of placements and informed that 707 students were placed during the academic year 2022-23.

Discussion:
 1. *Members suggested that motivate the students towards job opportunities in AI, ML, robotics, cyber security and digital marketing.*
 2. *Science/Engineering/Technology needs to focus more on medical devices. AI will reduce the 50% jobs by 2055. Here, every student needs to improve their technical/coding skills. Do something beyond the curriculum.*

The members noted the same.

Agenda: 31.8.1.1 Paper Publications.

The Member Secretary presented the details of 83 Paper Publications of the faculty during the academic year 2022-23.

Discussion:
 1. *The Members suggested that both teaching-learning practices and research activities are compulsory to promote institutions at the national and international levels.*
 2. *Members suggested that give reorganization to the top researchers.*

The members noted the same.

Agenda: 31.8.1.2 Consultancy activities.

The Member Secretary presented the details of Consultancy activities.

Discussion: The members suggested that identifying 8 to 10% of young faculty members (Assistant Professors) to promote innovation eco-system, start-ups, entrepreneurship, TBIs,s and funding mechanisms.

The members noted the same.

Agenda: 31.8.1.3 Patents Published / Granted.

The Member Secretary presented the details of 17 patents published by the faculty members and 1 patent granted.

Discussion: The members suggested that every innovation idea be taken to the next level and commercialised it.

The members noted the same.

Agenda: 31.8.1.4 Books / Chapters authored by faculty.

The Member Secretary presented that 12 Books / Chapters were authored by the faculty.

The members noted the same.

Agenda: 31.8.1.5 Publication metrics of faculty.

The Member Secretary presented the publication metrics of faculty.

Discussion: The members suggested that improve the research publications and also update the faculty profiles in 'IRINS' website which help to showcase research publications of the institute on dashboard. Also simply identify the H-index, citations, and publications of the departments.

The members noted the same.

Agenda: 31.8.1.6 Details of Research Scholars.

The Member Secretary presented that 4 faculty members were awarded Ph. D. during the academic year 2022-23(in the even semester) and 39 faculty members are pursuing Research as Scholars under various universities. 7 Faculty members of the institution are guiding 12 Research scholars.

The members noted the same.

Agenda: 31.8.1.7 Proposals submitted for funding.

The Member Secretary presented the details of 13 proposals submitted to various funding agencies.

The members noted the same.

Agenda: 31.8.1.8 Incentives and seed money offered by the college to faculty.

The Member Secretary presented that incentives to the tune of Rs. 7.33 lakhs was offered by the college to the faculty.
Discussion:
1. *The members suggested that implement research policies in the institution and give 50 or 75% of the fund incentives back to the faculty.*

2. *The members suggested that management has to provide the seed money for testing of hypothesis.*

The members noted the same.

Agenda: 31.8.2.1 Awards and Prizes received by faculty and staff.

The Member Secretary presented the details of awards and prizes received by faculty and staff.

The members noted the same.

Agenda: 31.8.2.2 Faculty invited as Speakers/Resource Persons in FDPs/ Conferences.

The Member Secretary presented that the faculty of this institution were invited as Speakers / Resource persons in 4 FDPs / Conferences, etc.

The members noted the same.

Agenda: 31.8.2.3 Seminars / Workshops / FDPs / Training Programs attended by faculty.

The Member Secretary presented that 190 Seminars / Workshops / FDPs / Training Programs were attended by the faculty.

The members noted the same.

Agenda: 31.8.2.4 Seminars / Workshops / FDPs / Training Programs organized.

The Member Secretary presented that 18 Seminars / Workshops / FDPs / Training programs were organized by the institution.

The members noted the same.

Agenda: 31.8.2.5 Guest Lectures / Technical Symposium / Industrial Visits organized.

The Member Secretary presented that 22 Guest Lectures / Technical Symposiums and 19 industrial visits were organized by the institution during the previous semester.

The members noted the same.

Agenda: 31.8.2.6 Major equipment procured.

The Member Secretary presented that the institution procured equipment worth of Rs. 69.53 lakhs during the academic year 2022-23.

Discussion: The members Strengthen the R&D infrastructure, such as advanced equipment and software, etc.

The members noted the same.

Agenda: 31.8.2.7 Library Details.

The Member Secretary presented that the Library has 572 Titles and 1,132 Volumes worth of Rs. 5.30 lakhs. The Library has 67 National and 215 International Journals.

Discussion: The members advised to buy good Books to the library in every branch for enhancing the knowledge of the students though they are not recommended in the syllabus book as 'Text Book' or 'Reference book'.

The members noted the same.

Agenda: 31.8.3.1 Scholarships offered by college to students.

The Member Secretary presented that Rs. 13.88 lakhs of scholarships were offered to meritorious during the academic year 2022-23.

The members noted the same.

Agenda: 31.8.3.2 Attendance particulars of the students in the previous semester.

The Member Secretary presented that 9 students were detained during the even semester of the academic year 2022-23.

The members noted the same.

Agenda: 31.8.3.3 Details of readmitted students in the odd semester.

The Member Secretary presented that 4 students were readmitted in the even semester of the academic year 2022-23.

The members noted the same.

Agenda: 31.8.3.4 Performance of students in extra-curricular / co-curricular activities.

The Member Secretary presented those 26 students won prizes in extra-curricular / co-curricular activities during the academic year 2022-23 even semester.

The members noted the same.

Agenda: 31.8.3.5 Social Services activities.

The Member Secretary presented those 540 students participated in social service activities during the academic year 2022-23 even semester.

The members noted the same.

Agenda: 31.8.4.1 Details of the Grievances, Redressal, Anti ragging cases and information about the action taken by the college administration to prevent in future.

The report on the Grievance redressal, anti-ragging cases and information about the action taken by the college administration to prevent ragging in future is presented.

The members noted the same.

Agenda: 31.8.4.2 Details of the cases received under Right to Information Act and information communicated to respective agencies.

The Member Secretary informed that no cases were received under Right to Information Act.

The members noted the same.

Agenda: 31.8.4.3 Report of ICC (Internal Complaints Committee).

The Member Secretary informed that no complaints were received.

The members noted the same.

Agenda: 31.8.4.4 Malpractice cases in examinations conducted during the academic year 22-23.

The Member Secretary informed no malpractice cases were reported in the examinations conducted during the previous semester.

The members noted the details.

Agenda: 31.8.4.5 Details of the payments due to the university in the form of different Fees.

The Member Secretary presented that the dues to the University were cleared up to the academic year 2021-22 as per the guidelines of the University. The College has paid Rs. 37.69 lakhs against payable amount of Rs.81.06 lakhs for the academic year 2022-23.

The members noted the same.

Agenda: 31.9.1 Any other item/s with the approval of the Chairman.

- Members suggested that we need to send governing body documentation to all the members before one week.
- The institution must establish a structured innovation incubation centre, assign a director/authorized person, and establish a tinkering and innovation ideas lab.
- Students need to identify the surrounding problems, and they need to get solutions and design prototypes.
- Give promotions to the faculty based on research activities, which will help motivate others and improve the institutional NIRF and QS ranking.
- The faculty members should follow academic integrity policies such as honesty, trust, fairness, respect, and responsibility.

- HODs need to know innovation ecosystem policies and ask them to give a presentation.
- Members suggested establishing Internal Quality Assurance Framework (IQAF), and every year, auditors must give the rankings and select the best department of the year.
- Assign specific roles and responsibilities to the institutional-level coordinators.
- Involve the students and staff to create the Academic Brand in society.
- Frame questions based on measures and take an acceptor survey of what good and best identities about the institute.
- Maintaining regular communication with stakeholders helps improve the "perception" criteria in the NIRF ranking.
- Improving accountability and ownership in an organization is crucial for fostering a responsible and efficient work culture. Ensure that roles, responsibilities, and expectations are well-defined and communicated to the departments.
- Poster the KRA-based performance evaluation system, setting targets for everyone and measuring/incentivizing achievements.
- Members suggested that change the T-hub name; it looks like a 'Telangana hub'.
- They discussed about upcoming activities and time schedules such as Taiwan-20, StartUp-60 and 1000 Google certification programs.

Agenda: 31.9.2 Schedule of next Governing Body meeting.

The members unanimously proposed to conduct the next meeting of the Governing Body in November 2023.

Agenda: 31.9.3 Vote of Thanks.

Dr. Dola Sanjay. S presented the Vote of thanks.

Members

Member Secretary